

[Insert Your Company Letterhead/Logo Here and delete this line]

Indiana Department of Workforce Development
CTE Funding Appeals

Dear Funding Appeals Reviewer:

As (enter job title here) of (enter name of organization here), which provides employment and/or workforce development resources for communities in Hamilton County, I would like to express my concern over the funding level for (enter general Career Cluster area here ie Agriculture, Manufacturing, Culinary/Hospitality, Criminal Justice, etc). Currently the program is funded at less than an ideal amount to show the value the students leaving the program provide to our communities.

Workforce is one of the most complex challenges facing our community. We must find innovative ways to address this need on different levels, which includes providing proper training in technical fields needed to meet those needs. Area high schools that offer CTE programs, such as the one mentioned above, are working to address those needs with a pipeline of skilled workers, but need increased funding to continue to do so.

(Insert any additional information about your organization, specific information regarding positions that you are in significant need of or struggle to fill, or anything else that you would like to share.)

Please consider raising the funding level to support local career and technical education programs.

Respectfully,

[Insert signature here]

Typed name